

**TWENTY SECOND ANNUAL GENERAL MEETING of SUSSEX GARDENS TRUST**  
To be held at 4pm on Saturday, 24<sup>th</sup> March, 2018, at Clair Hall, Perrymount Road,  
Haywards Heath, RH16 3DN.

Notice is given that the Twenty Second Annual General Meeting of members of the Sussex Gardens Trust will be held at Clair Hall, Perrymount Road, Haywards Heath, RH16 3DN commencing at 4pm for the purpose of executing the following:

**AGENDA**

1. Apologies
2. Chairman's report
3. To receive and adopt the Minutes of the Twentieth First Annual General Meeting (enclosed)
4. To receive and adopt the Report of the Trustees (Council of Management) for 2017 (enclosed)
5. To receive and adopt the Independently Examined Accounts and Balance Sheet for 2017 (enclosed)
6. To elect the Honorary Independent Examiner
7. To elect the members of Council
  - (i) the following members will serve for a further one or two years: Caroline Scaramanga, Sally Ingram, Jim Stockwell; Colin Chinnery, Gwen Chinnery, Caroline Ikin, Jennifer Parsons; and Pat Dauncey.
  - (ii) the following members have offered to stand for re-election: Marcus Batty, Susi Batty, Virginia Hinze, and Jennie Starr.
8. Any Other Business

**Two members may nominate a member for Council by notifying the Hon Secretary 7-21 days before the AGM (the nominee to indicate willingness to stand).**

**Members are entitled to vote by proxy. A form is required to be deposited 48 hours beforehand. This form can be obtained from the Hon Secretary.**

**Hon Secretary: Jennie Starr, Chatley Dene 19 Rattle Road, Westham, BN24 5DF**  
**E-mail: starrhouse@clara.co.uk**

## **TWENTY FIRST ANNUAL GENERAL MEETING of SUSSEX GARDENS TRUST**

held at 2.45 pm on Saturday, 29<sup>th</sup> April, 2017, at the Weald and Downland Open Air Museum, Singleton, West Sussex, PO18 0EU.

The Chairman, Jim Stockwell, welcomed all members to the AGM and declared the meeting open.

### **1. Apologies**

Apologies were received from: Barbara Abbs, Marcus and Susi Batty, Anthony Capobianco, Colin and Gwen Chinnery, Mike Griffin, Brian Johnson, Hilary May, Jennifer Parsons, Freddie Sowrey, Alan and Jennie Starr.

### **2. Chairman's Report**

The Chairman thanked all Council members and volunteers for their support, which had led to a successful year, particularly with the publication of the Capability Brown journal by the Trust.

The Chairman reported on changes of role within the organisation of the Council. The Chair will continue in the role for one further year, but would then seek for his replacement, allowing time for his additional roles, including chair of the conservation committee, e-news and research. The Treasurer has stood down, and Pat Dauncey co-opted as Treasurer. The Chairman thanked Marcus Batty for all his support to Council as Treasurer over the years. Susi Batty has produced the CB Journal and edited the very successful newsletter but her role is now to be taken over by Sally Ingram. The secretary role will be taken over by Jennie Starr. The winter lectures will be organised by Caroline Ikin. Caroline Scaramanga remains as membership secretary. Gwen and Colin Chinnery continue to manage event bookings. Virginia Hinze continues to lead on the Small Grants Project and research.

As Sally Ingram will be giving up the role of events co-ordinator the Trust is seeking volunteers to help with the organisation of events.

The Chair outlined two new developments for 2017-18:

- The South coast project with an opportunity for volunteers to become involved.
- The bi-centenary of Humphry Repton in 2018. Council will be discussing how this might be marked, for example, by a study day, a travelling exhibition, or linking with a neighbouring Garden Trust.

### **3. To receive and adopt the Minutes of the Twentieth AGM**

The Minutes were agreed to be correct and their adoption was proposed by Ken Jordan and seconded by Sue Stockwell.

### **4. Report of the Council of Management for 2016**

The adoption of the Report was proposed by Malcolm Lader and seconded by Maggie Hill. The motion was carried unanimously.

## **5. The Independently Examined Accounts and Balance Sheet for 2016**

The Chairman reported on the accounts for Marcus Batty in his absence. It had been a good year, with a surplus income of just over £1,900.

Membership had slightly decreased, in line with a subscription increase, the effect of which would be evident in the 2017-2018 accounts. Event income included the 2015 birthday celebration at the Brighton Pavilion, with the CB study day at Ashburnham giving an increase to AGM income and costs. The winter lectures provided a boost to resources, which will be repeated by the lecture programme in 2017. Finances are secure, which allows for a confident basis for ventures, such as the CB publication.

Marcus made reference to the future projects: the bi-centenary of the birth of Humphrey Repton, which may have a further publication and the South coast project with the objective to highlight the historic significance of these sites, and to assist in their conservation to the local area.

Marcus Batty wished to convey his thanks to David Colville, the accounts examiner, for his work over the last five years.

Approval of the accounts was proposed by John Hinze and seconded by Graham Nicholson.

## **6. To Elect the Honorary Examiner**

Tony Codd had very graciously accepted the role of accounts examiner. The motion was proposed by Ken Jordan and seconded by Jack Izatt.

## **7. To elect members of Council**

The motion to re-elect Colin Chinnery, Gwen Chinnery and Jennifer Parsons was proposed by Virginia Hinze and seconded by John Hinze.

The motion to elect Pat Dauncey to Council was proposed by Maggie Hill and seconded by Janet Roskilly.

## **8. AOB**

There were no matters arising.

Meeting closed at 3.00 pm.

**SUSSEX GARDENS TRUST**  
**REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31<sup>ST</sup> DECEMBER 2017**

**REFERENCE AND ADMINISTRATIVE DETAILS**

The Sussex Gardens Trust was incorporated in December 1995, and is a registered charity and a company limited by guarantee.

<b>Registered Company number</b> 03149760 (England and Wales)	<b>Registered Charity number</b> 1052734
<b>Registered Office</b> 47 Denmans lane, Lindfield, Haywards heath, West Sussex, RH16 2JN	<b>Independent examiner</b> Tony Codd, Holly Lodge, High Street, Etchingham, East Sussex, TN19 7AD
<b>Bankers</b> Lloyds Bank Haywards Heath Branch PO Box 1000, BX1 1LT	

**Trustees**

The Trustees (The Council of Management) who held office during the year were as follows:-

Jim Stockwell	Chairman and joint Chairman of the Conservation Committee
Jennie Starr	Secretary
Pat Dauncey	Treasurer
Sally Ingram	Newsletter Editor
Susi Batty	Humphry Repton Celebration
Jennifer Parsons	Events Planning
Gwen Chinnery	Joint coordinator of events
Colin Chinnery	Joint coordinator of events
Virginia Hinze	Chairman Small Grants Panel
Caroline Scaramanga	Membership Secretary
Caroline Ikin	Winter Lectures
Marcus Batty	South Coast Research Project

The Charity Trustees are the current Directors of the limited company.

Since the AGM 2017 there has been a vacancy for a Vice Chairman.

**Other Roles (non-Trustee)**

Roger Dowty	Joint Chairman of the Conservation Committee
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**SUSSEX GARDENS TRUST**  
**REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31<sup>ST</sup> DECEMBER 2017**

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

### **Governing document**

The Governing Instrument is the Memorandum and Articles of Association of the Sussex Gardens Trust. This document sets out the specific restrictions regarding the application of the income and property of the Trust and the investment of monies of the Trust. The affairs of the Trust are managed by the Council of Management. Members of this Council are termed Trustees.

### **Recruitment, appointment and training of new trustees**

The Directors of the Sussex Gardens Trust are also Charity Trustees for the purposes of charity law and under the company's articles are also Members. Under the requirements of the Memorandum and Articles of Association one third (or the number nearest one third) of Trustees must retire at each AGM. Retiring Trustees can be re-elected.

Trustees with interests and skills which can help the Trust's objectives are usually elected at an Annual General Meeting. Where this is not possible the Council of Management may co-opt a Trustee prior to election at the following AGM. Trustee training is by mentoring from established Trustees.

### **Organisational structure and management**

The Council of Management comprised twelve members who met four times during the year. Questions, including policy and strategy, arising at any meeting are decided by a consensus or if required by a majority of votes. The Trust has sub-committees taking a special interest in Conservation, Research and Recording, Small Grants and Events. These groups meet according to need and each sub-committee includes at least one Council member (the Chairman of the Council of Management is also an ex-officio member of each sub-committee). Council discusses any issues arising from the sub-committees and makes policy decisions.

The Officers and the Trustees for the sub-committees are usually agreed at the first Council of Management Meeting following the AGM.

The Trust is a member of the Gardens Trust (GT) and sends a voting delegate to its AGM. A capitation levy is payable for this membership and SGT insurance is organised through this national body. Through the GT, the Trust is also a member of 'Heritage Alliance', the national body for organisations concerned with all aspects of the historic environment. One Trustee (Virginia Hinze) is a Trustee of the GT.

The last Annual General Meeting took place at the Weald and Downland Open Air Museum on 29<sup>th</sup> April 2017. The next AGM will be held at Clair Hall, Perrymount Road, Haywards Heath, RH16 3DN on 24<sup>th</sup> March 2018. Minutes of council meetings are archived and available through the Secretary.

### **Risk management**

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

**SUSSEX GARDENS TRUST**  
**REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31<sup>ST</sup> DECEMBER 2017**

## **OBJECTIVES AND ACTIVITIES**

### **Aims, Objectives and Activities**

Set up in 1995 by people concerned with the need to protect, conserve and treat appropriately the designed landscapes, parks and gardens of Sussex; these aims and objectives remain constant.

The Trustees are aware of the guidance published by the Charity Commission on Public Benefit and the guidance is taken into account when the aims, objectives and activities are reviewed.

### **Aims**

The aims of the Trust are to educate all age groups in the appreciation, care and management of parks and gardens within Sussex and to encourage the protection, conservation and continued evolution of the local garden heritage.

### **Objectives**

The Memorandum and Articles of Association 1995 describe the objects for which the Trust is established as follows:

- A. To promote the education of the public on matters connected with the arts and sciences of garden land.
- B. To conserve, enhance and re-create for the education and enjoyment of the public, whatever garden land may exist or have existed in and around the Counties of East and West Sussex and the future unitary authority of Brighton and Hove.

To achieve its objectives, the Trust endeavours to organise a range of activities and to establish and maintain the resources necessary for this. It maintains communication with members, professionals in related fields, private land-owners and public authorities, heritage bodies, the wider public and also with Government through The Gardens Trust. Overall the strategy is one of promoting advocacy and consultation.

To support these activities the Trust encourages the active participation of all of the members, seeks to recruit new members and endeavours to manage its budget to maximum effect.

**SUSSEX GARDENS TRUST**  
**REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31<sup>ST</sup> DECEMBER 2017**

## **REVIEW OF THE YEAR**

### **Introduction**

The Council of Management is pleased to report another successful year and the Trust has continued to build on the work reported to the AGM in April 2017.

Council would particularly like to thank David Colville who stood down as honorary independent accounts examiner at the 2017 AGM after five years' service. We are delighted that Tony Codd has agreed to take on these important duties.

Council would also like to thank the Chairmen of the Trust's committees and groups for summarising the progress throughout the year reported here. The time and effort of all those who have actively volunteered for different roles during the year is also much appreciated. All of these contributions enable the Trust to function effectively.

Throughout the year the Trust has continued to work closely with the Gardens Trust (GT) and has benefited greatly from the support provided through the Historic Landscape Project managed by the GT. Members of the Trust have attended and contributed to both regional forums and national meetings and also added to the guidance held on the 'Resource Hub'.

### **Humphry Repton 1752 – 1818**

Humphry Repton, the last in a line of great eighteenth century landscape designers, died in 1818. During his lifetime (1752-1818), he worked on hundreds of estates across England including many in Sussex. During 2018 Council has agreed to celebrate his life and work as part of the Repton 200 campaign organised by the GT. In particular Council has agreed to work closely with Kent Gardens Trust in organising two study days and a lecture, the first study day being organised by SGT at Brightling Park on Saturday June 16<sup>th</sup> 2018. SGT researchers will also be undertaking research on Repton sites in Sussex which will be collected into a publication "*Humphry Repton in Sussex*" to be printed towards the end of 2018.

Much work has been undertaken during the second half of 2017 planning the Brightling study day, recruiting and briefing researchers and commencing research work. This work will come to fruition during 2018 when the study day is held and the research published.

The lecture and study days will be open to both members of KGT and SGT and also the general public, hence providing a public benefit by informing and educating those attending. The publication will be circulated to SGT members and also lodged in Records Offices and libraries, thus providing public benefit as a permanent record accessible to all. The research will also be available as a resource to be used by owners and Local Planning Authorities considering changes or developments affecting Repton sites.

### **Conservation Committee**

The Conservation Committee has met four times during the year and there have also been regular communications by email between those in the group.

The GT is a statutory consultee regarding planning applications affecting registered parks and gardens (i.e. those included on the register maintained by Historic England).

A weekly list of applications notified to the GT is circulated to county garden trusts, and where there are any such planning applications in Sussex, they are reviewed by the SGT Conservation Committee. In addition to these applications, we sometimes learn of other applications from Local Planning Authorities, SGT members or other sources. During the year we have responded to some 25 planning applications which have come to our attention and SGT comments are made available to the general public via the SGT website, see <http://www.sussexgardenstrust.org.uk/planning-casework-log>.

In several cases where SGT has objected or raised concerns planning applications have either been withdrawn or refused, hence demonstrating the information provided in SGT comments helps Local Planning Authorities make better informed planning determinations, thereby providing a public benefit.

**SUSSEX GARDENS TRUST**  
**REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31<sup>ST</sup> DECEMBER 2017**

As always, the Conservation Committee members are small in number and we would appreciate enormously offers of help from those interested in conservation, one of the Trust's most important roles. We are happy to offer help, training and support for anyone who might be like to know more.

**Research and Recording**

As you all know, we embarked last year on a South Coast research project into the gardens along the Sussex coastline associated with the attractions of the seaside and the development of seaside resorts. This is a long term programme and we are pleased to report that a good start has been made, particularly in Brighton and East Sussex, with enthusiastic groups led by Pat Dauncey and Jennie Starr. Research in West Sussex has focused so far on Bognor Regis and Worthing. In East Sussex researchers are looking at sites in Bexhill and Eastbourne. Links have now been established with Eastbourne Borough council who are supportive of our work. We have been pleased to welcome 2 new researchers to our group. The newsletter carries occasional items related to this project and anyone wishing to become actively involved should get in touch with Pat Dauncey, Jennie Starr or Marcus Batty.

**Events.**

It is one of the aims of the Trust to discover more about parks and gardens in Sussex, and to enhance awareness of our historic landscapes as well as the smaller and more private garden. In 2017 our programme of events included visits to gardens crossing the centuries, both public and private, with total attendance at the ten events of 328 (including 24 guests). Members enjoyed the garden tours, finding out more about the history as well as talking with head gardeners and the owners.

We sincerely thank the owners who open up their gardens for visits by SGT members and for making these events informative and enjoyable. We were very fortunate to have a guided tour of a private garden created by the celebrated twentieth century designer, John Brookes, and several Trust members invited us to their gardens, each one unique in its design and planting. Visiting these private gardens, with guided tours where suitable, helps to share knowledge and ideas, particularly where a garden had been created in challenging circumstances such as a sloping site, or exposure to strong winds. We had a very special opportunity to learn more about the evolution of the landscape at Petworth Park, where the National Trust archaeologist explained a recent project, and where we had the privilege of visiting the owner's private garden. Head gardeners also shared their expertise and knowledge at particular sites, including our visit to the historic garden of Gertrude Jekyll in Surrey, and our AGM at the re-created period gardens from the 1540s to the 1890s at the Weald and Downland Museum.

In February and March 2017, the Trust ran a series of 3 lectures on Plants in Garden History at Clair Hall in Haywards Heath. A discount was offered to those who booked all three, and 43 of our members took advantage of this, with a further few taking up the remaining spaces to a capacity of 50.

Richard Bisgrove, the former Course Director of Landscape Management at Reading University, talked about the plants and planting design of Gertrude Jekyll in the first lecture, covering the designs and favoured plants of Gertrude Jekyll within the context of late Victorian and Edwardian gardens. In the second, Val Bott discussed nursery gardening in West London from the mid 17C to the end of the 19C, the sharing of expertise between the nurseries, and their development as London grew, until their garden plants supply was overtaken by food supply and the nurseries became market gardens, to supply the increasing population. In the final lecture Dr David Marsh, a lecturer at the Institute of Historical Research and Trustee of the Gardens Trust and Parks and Gardens UK, was due to cover the subject of plant hunters and their impact on British gardening, their links with the nursery trade and their impact on garden design, but was unfortunately ill and we instead had a lecture by Caroline Ikin on John and Jane Loudon and suburban gardening in the early nineteenth century.

We had very positive feedback from those who attended, including ideas for future lectures, which led to the creation of our current set of lectures on Writers and Gardens, taking place this spring, again at Clair Hall, which was seen to be a good central location for our members across Sussex to reach.

**SUSSEX GARDENS TRUST**  
**REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31<sup>ST</sup> DECEMBER 2017**

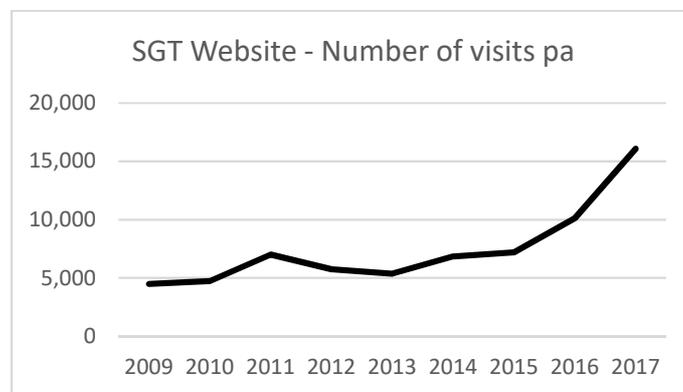
**Newsletter**

As well as a change of editor our Newsletter had a re-design this year and the feedback we received was very pleasing. Our aim is to publish informative and interesting articles, which focus on our research and recording projects, and to share ideas about the history of gardens and landscapes. We always welcome suggestions for what you would like included in the Newsletter, or if you would like to contribute a piece do get in touch.

**Website, E-mail and Facebook**

A new SGT website was launched in 2013 and has a wealth of information about the history of Sussex Parks and Gardens; gardens open to the public; work in protecting garden heritage; and events. During the year the SGT Website has been enhanced by adding a new page where all SGT comments on planning applications are freely available, hence making the comments submitted open and transparent.

All of this information is freely available to the general public and it is pleasing to note the website is now being used much more actively, greatly enhancing the public benefit, as indicated in the chart below:



In addition, there is a password controlled section to a private area where research information is held for confidential use by SGT researchers.

The Trust continues to keep members informed by e-mail with occasional updates regarding SGT events and other items of interest. Towards the end of 2017 the system used was enhanced by using “MailChimp” software to produce higher quality messages and enable better monitoring of the numbers of members who open the e-mails.

At the end of 2015 we established an SGT Facebook page which is now linked to our website and e-mail updates distributed via MailChimp. We hope this will help establish links with a much wider audience, and help us better pursue our educational objectives by connecting with a younger audience.

**Small Grants Panel**

It is still proving difficult to engage interest from public authorities in applying for our grants. It is disappointing to report that, as in 2016, we have had no take up in 2017. The purpose of focusing our grants on parks and gardens in public or community ownership or management, particularly in urban areas, is specifically to address the pressures on local authority and charitable trust budgets. These pressures are clearly manifest in shortage of money to spend on maintaining the green and built fabric of parks but equally in staff resources to make grant applications. The will might be there but not the way. However, we are not giving up: our South Coast Research project, which we are working on in partnership with a number of Sussex coastal local authorities, offers SGT project leaders and volunteers the opportunity to get to know local parks’ problems well and to promote our grants personally. We hope this might result in a more active take-up in 2018.

**SUSSEX GARDENS TRUST**  
**REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31<sup>ST</sup> DECEMBER 2017**

**Membership**

The membership numbers since February 2017 have happily remained stable at 217 in total, with the loss from the rise in membership fees and natural fall-out being balanced by new members, many being recruited at Parham and Charleston in the summer. To break it down a little, this total comprises 97 individual members and 57 couples. 4 Sussex associations are members as well as 2 corporate ones. The RHS as well as the East and West Sussex Records offices are sent our Newsletters to be available to those who are interested.

Gift aid has been claimed for the 2016 and 2017 year ends and paid (a total of £1266.28). The majority of our members have now signed a Gift Aid form, and a reminder was sent to those who haven't with this year's subscription request.

**Financial Review**

The Income and Expenditure Account for 2017 shows a healthy surplus of £3,704.47 compared with £1,922.35 the previous year. This reflects another year of successful events, with lower costs and sometimes lower attendance but maintaining income, and the continuing popularity of the winter lectures. The stability of our finances will allow us to make a significant contribution to the Humphry Repton bicentenary celebrations in 2018.

Research activity has increased during 2017, due particularly to members involvement in our South Coast Project and advance work looking at Repton sites. This led to higher expense claims, which are currently being offset by the Historic Housing Association grant funding received in 2016.

The newsletter has been revamped and updated in format this year but costs have not risen significantly compared to newsletter production costs in 2016 (excluding production of the Capability Brown booklet). We have also had new membership leaflets printed leading to a rise in the advertising and promotion costs. These were used at two successful recruitment events held at Parham and Charleston.

Our miscellaneous Income was boosted by several talks given to local societies by Council members and by the sale of the Capability Brown booklet and Historic Gardens in Sussex booklet. In 2017 we have returned to claiming Gift Aid on membership fees and receipts from this are boosting our finances. Thanks go to all our members who have signed a Gift Aid form, it really does make a difference to our membership income.

We have received no applications for gardens or parks related projects this year and accordingly no transfer to the Small Grants Fund has been made. The balance of this fund is currently £3241 so if members are aware of any local garden/park projects in need of some financial support please let a member of Council know. We may well be able to help and, in doing so, fulfil one of our charitable objectives.

Approved by order of the board of trustees on 19<sup>th</sup> February 2018 and signed on its behalf by:

**CHAIRMAN**  
J A Stockwell

**SECRETARY**  
J Starr

**SUSSEX GARDENS TRUST**  
**REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31<sup>ST</sup> DECEMBER 2017**

**SUSSEX GARDENS TRUST**  
**Charity no 1052734**

**Registered Company 03149760**

**INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR TO 31 DECEMBER 2017**

	<b>Year to 31/12/16</b>	<b>Year to 31/12/17</b>
<b>INCOME</b>		
Membership Subscriptions	3930.00	3767.00
Event Income	6203.00	4961.00
AGM Income	2522.00	1047.50
Winter lectures	1590.00	2122.15
Gift Aid	450.00	816.28
Interest COIF	67.20	36.27
Miscellaneous Income	373.85	918.00
<b>Total Income</b>	<b>15,136.05</b>	<b>13,668.20</b>
<b>EXPENDITURE</b>		
Event Costs	5042.00	3,616.84
AGM Costs	2290.91	1,421.50
Winter lectures	523.80	644.83
Production of Newsletter	2839.80	1,788.79
Postage and stationery	924.30	710.98
Advertising and Promotion	172.00	467.00
Subscriptions and Donations	420.00	274.50
Insurance	225.00	347.00
Research	93.69	224.35
Conference Attendance	340.00	305.00
Website Costs	20.00	58.99
Miscellaneous expenditure	322.20	103.95
<b>Total Expenditure</b>	<b>13,213.70</b>	<b>9,963.73</b>
Surplus Income ( Expenditure)	1,922.35	3,704.47
Transfer to Small Grants Scheme	0.00	0.00
	1,922.35	3,704.47
Accumulated Fund Brought Forward	15,495.85	17,418.20
<b>Accumulated Fund Carried Forward</b>	<b>£17,418.20</b>	<b>£21,122.67</b>

I have examined the balance sheet, income and expenditure account and associated vouchers relating to the year ended 31 December 2017 and found them to be correct.

  
A CODD (Independent Examiner)

7/2/18  
Date

**SUSSEX GARDENS TRUST**  
**REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31<sup>ST</sup> DECEMBER 2017**

**BALANCE SHEET at 31 DECEMBER 2017**

	<u>31/12/2016</u>	<u>31/12/2017</u>
<b>Current Assets</b>		
Bank Balances	24,017.21	26,503.83
Debtors	572.00	250.00
<b>Total Current Assets</b>	<u>24,589.21</u>	<u>26,753.83</u>
<b>Current Liabilities</b>		
Creditors	3,470.00	2,154.50
<b>Net Current Assets</b>	<u>21,119.21</u>	<u>24,599.33</u>
<b>Total Net Assets</b>	<u><b>£21,119.21</b></u>	<u><b>£24,599.33</b></u>
 <b>Represented by</b>		
Accumulated fund	17,418.20	21,122.67
Small Grants Scheme (Note 1)	3,241.01	3,241.01
Research Grant Fund (Note 2)	460.00	235.65
	<u><b>£21,119.21</b></u>	<u><b>£24,599.33</b></u>

**Note 1:** Funds in the Small Grants Scheme form part of the bank balances  
No transfers during 2017

**Note 2:** The 2016 balance of £460 has been reduced by £224.35 (payments in 2017)

For the year ending 31 December 2017 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476,

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

**CHAIRMAN**

**SECRETARY**

J A Stockwell

J Starr

date

date